



## Minutes

**Date:** June 22<sup>nd</sup>, 2021

**Time:** 3:30pm – 5:30pm

**Location:** 940 Filbert St., San Francisco CA, 94133

By video: <https://us02web.zoom.us/j/7400276877?pwd=eUxhZzgvRTJqNzlyUndqbG9PWjNRUT09>

By phone: (415) 762-9988

Meeting ID: 740 027 6877 // Password: 2929

**Attendees:** **Board Members:** Bita Nazarian (Chair), Ravi Paidipaty (Secretary), Farouk Ladha, Lindsay Florin, Nik Ajagu, Andrew Glickman

**Apologies:** Pooja Shah (Treas.), Patience Yi

**Staff:** Ryan Chapman, Emily Bobel Kilduff

**Guests:** Dena Koren (Edtec), Josh Clark (Edtec)

<b>1. Welcome and Attendance</b>	<b>3:30 – 3:35pm</b>
- Welcome and Overview of Meeting <i>Action: Quorum Established</i>	Documents: 1. 210622 Agenda
<b>2. Public Forum**</b>	<b>3:35 – 3:40pm</b>
<b>3. Co-founders' Report</b>	<b>3:40 – 4:00pm</b>
- Progress on Priorities EBK outlined the school's challenges with teacher recruitment. It is the most difficult year with respect to quantity and competition and the first year where finalist have declined offers. We are still searching for two teaching positions.  Retention is lowest it has ever been (82% in 2020-21 from 86% in 2019-20), though no a huge drop and still high given the circumstances. We are seeing a trend in attrition with the majority of leavers being white women in the first 10 years of their carrier  The Board asked question around reasons/trends and identify those things we have control over. RC outlined trends from exit interviews which include compensation and stability, including the impact of not having a permanent home.  The board recommended establishing a compensation working group.  EBK touched on student data and looks forward to sharing MAP results in the fall. It is clear that we see the impact of the	Documents: 3. June '21 Update & Risk Analysis

<p>pandemic and will be implementing a significant summer programming to address.</p>	
<p><b>4. Local Control Accountability Plan (LCAP)</b></p>	<p><b>4:00 – 4:15pm</b></p>
<ul style="list-style-type: none"> <li>- Report of Local Indicators (Eight State Priorities) The board raised questions around how families know about their child’s/children’s progress during the pandemic given the limited interaction between parents/guardians and teachers.</li>   <li>- 2021-22 Budget Overview for Families</li> <li>- <i>Action: 2021-22 Budget Overview for Families Approved</i></li> <li>- 2019-20 LCAP Annual Update <i>Action: NSSF 2019-20 LCAP Annual Update Approved</i></li> <li>- 2021-24 LCAP <i>Action: NSSF 2021-24 LCAP Approved</i></li> </ul>	<p>Documents:</p> <ul style="list-style-type: none"> <li>4a. 2020-21 Local Indicators</li> <li>4b. 2021-22 Budget Overview Families</li> <li>4c. 2019-20 NSSF LCAP Update</li> <li>4b. 2021-24 NSSF LCAP</li> </ul>
<p><b>5. Finance &amp; Fundraising</b></p>	<p><b>4:15 – 4:45pm</b></p>
<ul style="list-style-type: none"> <li>- June '21 Finance Update DK reported that the school was ending in roughly the same place as last financials, with a healthy fund and cash balance. Dena highlighted challenges in cash flow looking ahead, especially the fall. This is partly due to federal and state grants from SFUSD being delayed.</li>   <li>DK noted that PPP second draw is due starting next year and we need to think through how we cover. BN recommended we look into the employee retention credit.</li>   <li>- 2021-22 Fundraising Overview EBK presented next year’s approach and emphasized that the front-loading of committed gifts will be necessary. The Board raised questions around contingency planning in the event of missed targets.</li>   <li>- 2021-22 Budget <i>Action: 2021-22 Budget Approved</i></li> </ul>	<p>Documents:</p> <ul style="list-style-type: none"> <li>5a. June '21 Finance Package</li> <li>5b. 2021-22 Fundraising Overview</li> <li>5c. 2021-22 MY Budget &amp; Overview</li> <li>5d. 2021-22 Budget Priorities</li> </ul>
<p><b>6. Close Session: Conference with Real Property Negotiations</b></p>	<p><b>4:45 – 5:00pm</b></p>
<ul style="list-style-type: none"> <li>- Property: Valencia St, San Francisco, CA Agency Negotiation: Co-Heads of School Negotiating Parties: Board, Co-Head of School Under Negotiation: Negotiating terms</li>   <li><i>The results of closed session is that there were no actions taken</i></li> </ul>	<p>Documents:</p> <ul style="list-style-type: none"> <li>6a. Term Sheet</li> </ul>
<p><b>7. Governance</b></p>	<p><b>5:00 – 5:15pm</b></p>
<ul style="list-style-type: none"> <li>- Board Development 2021-22</li> </ul>	
<p><b>8. Consent Agenda</b></p>	<p><b>5:15 – 5:25pm</b></p>
<ul style="list-style-type: none"> <li>- Approval of Previous Minutes <i>Action: 210427 Minutes Approved</i> <i>Action: 210601 Minutes Approved</i></li> <li>- 2021-22 Funding Approval <i>Action: 2022-22 EPA Spending Plan and Resolution Approved</i> <i>Action: Application for 2021-22 Title Funding Approved</i></li> <li>- 2021-22 Contract/Agreement Approval</li> </ul>	<p>Documents:</p> <ul style="list-style-type: none"> <li>8a. 210427 Minutes</li> <li>8b. 210601 Minutes</li> <li>8c. EPA Spending Plans &amp; Resolutions</li> <li>8d. 2021-22 NSSF CharterSafe Prop.</li> <li>8e. 2021-22 Seneca Master Contract</li> <li>8f. 2021-22 Cappstone Outline</li> <li>8g. 2021-24 Edtec Service Agreement</li> <li>8h. 2021-22 Namely Proposal</li> </ul>

<p><i>Action: 2021-22 Charter Safe Proposal Approved</i>  <i>Action: 2021-22 Seneca Contract Approved</i>  <i>Action: 2021-22 Cappstone Service Outline Approved</i>  <i>Action: 2021-24 Edtec Service Agreement Approved</i>  <i>Action: 2021-22 Namely HR Platform Proposal Approved</i>  - 2021-22 Board Meeting Schedule  <i>Action: 2021-22 NSSF Board Meeting Schedule Approved</i></p>	<p>8i. 2021-22 NSSF Board Schedule</p>
<p><b>9. Any Other Business</b></p>	<p><b>5:25 – 5:30pm</b></p>

\*Pursuant to the Governor’s Executive Order N-25-20, members of the Board of Directors as well as the Executive Team, will be able to join the meeting via phone/video conference. No teleconference locations will be posted.

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\*\*Anyone is welcome to attend the Board meeting. Please note that the Public Forum segment of the agenda is provided to the public for the opportunity to directly address the Board on any item on the agenda or any other issue regarding New School SF. If several people are present and want to speak before the Board, time allotted to each person may be limited. Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.